

**Stithians Agricultural Association Ltd.**  
**Schools' Risk Assessment**



Assessment prepared by: Jenna Payne (General Secretary) & Peter Cooper (Health & Safety Officer, Cooper Safety SW).  
Prepared 2017, to be reviewed annually.

**Quantitative method used for risk assessment:**

Risk = severity of hazard x likelihood of occurrence (without any control measures in place).

<b>Severity: 5-point scale</b>	<b>Likelihood: 5-point scale</b>
1. No hazard: needs no written record.	1. Not likely (NL): accident or illness under freak conditions
2. Slight (S): could cause minor injury requiring first aid	2. Possible (P): accident or illness if other factors present e.g. frayed electric cable, but probability is low
3. 3. Moderate (M): could cause injury	3. Quite possible (QP): other significant factors cause accident, in addition to existing factor
4. High (H): could cause major injury or death	4. Likely (L): natural causes or carelessness could cause accident
5. Very high (VH): could cause multiple death and widespread destruction	5. Very likely (VL): accident is almost certain to happen if no preventative measure is taken

Following consideration of control measures to be taken to minimise risk, a residual risk rating is allocated:

Low, medium or high. Only activities with a low residual risk will be undertaken and are detailed in the following documents.

NB: The risk assessment only covers hands-on activities that have been prepared for educational visits from schools. This is to enable flexibility of activities should an opportunity arise or an exhibitor at the show offer an activity that the show organisers are not aware of.

**First Aid**

First Aid is provided by Alliance Pioneer Group and FLEET. First aid points are located across the showground (marked on accompanying map). For more urgent matters, Show Officials are located within all Sections and will have access to radios to readily make direct contact with the First Aid Teams, they can be recognised by wearing hi-viz waistcoats.

**Responsibility for Children**

For the duration of the visit to the showground, the children remain the responsibility of their school. Whilst guidance is offered on each activity by our volunteers, the schools' normal responsibility for their pupils remains vested in their staff and assistants attending the show with the children.

### Schools' Base

We have a marquee dedicated to our visiting schools which is marked on the enclosed map. Whilst you are welcome to leave bags in there, the Association cannot be held responsible should they go missing. You are free to use this marquee as you wish during the day and there will be a dedicated Schools' Liaison Officer present for part of the day who will be able to help with any queries.

### Lost Children

Lost children must be reported immediately to the General Secretary or Health & Safety Officer either via a Show Official with a radio or call direct: Jenna Payne – 07837733564 or Main Office: 01209 860427. Gate Stewards will be advised not to allow unaccompanied children to leave the showground. Mobile telephone numbers for teachers & assistants on the showground should be lodged with the General Secretary prior to the show, so that in the event a child is found, we can make contact to arrange their return. We strongly recommend that children wear a school jumper so that they are clearly identifiable. Children should be made aware that should they become lost, they look for a Show Official wearing a high-viz jacket.

**The showground can become very busy and we strongly recommend high adult to child ratios.**

Activity	Perceived Hazard	Associated Risks	Severity Rating	Likelihood Rating	Risk Rating	Control Measures Taken	Comments/Further Action	Residual Risk Rating
<b>FALMOUTH MARITIME MUSEUM</b>								
Woodworking	Planes	Injury; cuts	2	2	4	The activity will be carried out on a monitored one-to-one basis after a demonstration of correct techniques has been observed by the participant.		Low
Steam Bending	Steam	Injury; scalding	2	2	4	The activity will be managed by trained volunteers using a special steam box to heat the	Steam supply will be provided by a electric steamer unit that will	Low

						timber, which would be extracted when ready by hand and bent around a former jig. Protective gloves and clothing will be worn and the operation will be demonstration only. Viewers will be made to stand clear of the steam box	not be accessible to viewers/participants.	
Riveting	Hammers	Injury; bruising and/or abrasions.	2	2	4	This activity will be carried out on a monitored one to one basis after a demonstration of the technique to the participant and continued monitoring during the process.	Light weight tools are used for this activity and careful selection of suitability of participants will minimise any risks associated with the activity.	Low
<b>CORNWALL GUILD OF SPINNERS, WEAVERS &amp; DYERS</b>								
Blending Wool	Allergies	Allergic Reaction	4	3	12	Teachers & staff should be aware of any allergies (e.g. lanolin) and ensure affected children do not come into contact with the wool.	Children with wool related allergies should only observe this activity. All wool has been washed as part of the processing, but there is the risk of residual lanolin still present.	Low
Carding	Drum Carder/Hand Carder	Injury from small pins	2	2	4	Children will only be observing this process unless under complete supervision of a fully trained adult.		Low
Spinning & Weaving	Drop Spindles & Weaving Looms	Injury if children hit one another	2	2	4	Children will be supervised at all times both by our volunteers and by teachers. Consistent message that poor	Children that become exuberant with equipment should be excluded until calm.	Low

						and dangerous behaviour will not be tolerated.		
<b>PORTREATH GIG ROWING CLUB</b>								
Rowing	Rowing Machines	Injury	3	2	6	Trained staff will teach the children correct technique for rowing.		Low
	Damaged/Fault Equipment	Injury	3	2	6	Trained volunteers to carry out equipment checks prior to each group using the machines.		Low
	Loose clothing/long hair	Injury	3	4	12	Trained volunteers to check each child for loose/unsuitable clothing and long hair before mounting the machine.	Loose clothing should be tucked in and long hair tied back.	Low
	Existing Medical Condition	Aggravation of existing medical condition	4	3	12	Teachers should be aware of any existing medical conditions and should only allow children to participate as much as their condition allows.	Our volunteers should be notified before the affected child begins the activity.	Low
<b>RARE BREEDS SURVIVAL TRUST</b>								
Milking	Imitation Cow	Injury if child knocks the cow over	3	2	6	Children are to be supervised by teachers at all times and children discouraged from leaning on the cow or trying to mount it.		Low
<b>SOUTH WEST SEEDS</b>								
Milling Wheat	Coffee Grinders	Injury	2	2	4	Children will be supervised at all times and taught how to use the coffee grinders. Grinders will have lids to prevent fingers being caught.		Low

Handling Produce & Milling Wheat	Allergies	Allergic Reaction	4	3	12	Teachers & staff should be aware of any allergies (e.g. wheat) and ensure affected children do not participate where they are likely to be affected.	Whilst it is usually ingestion which causes an allergic reaction, there are significant variations in allergic reactions.	Low
Handling Produce	Seeds/Produce	Choking	4	2	8	Children must be advised not to put any objects into their mouth before starting on this activity and should be supervised at all times.		Low

The following risk assessments are provided as an outline for you to use during your visit to Stithians Show.

Activity	Perceived Hazard	Associated Risks	Severity Rating	Likelihood Rating	Risk Rating	Control Measures Taken	Comments/Further Action	Residual Risk Rating
Moving around the Showground	Lost Children		4	3	12	Schools are encouraged to have high adult to child ratios. Children must be accompanied at all times.	See notes above.	Low
	Uneven Ground	Injury, fall, trip or slip	3	4	12	Children should wear appropriate footwear at all times. Walking boots or wellies are recommended if the weather is very wet.	Whilst the showground is well maintained, it is primarily a green field site. Some walkways are tarmac and others are unmade tracks.	Low
	Hot Day	Heat stroke, sunburn, dehydration.	4	3	12	Children should have plenty of fluids with them and made aware of the importance of staying hydrated. Hats and	First aid is available on site should a child fall ill.	Low

						sunscreen should be worn during a hot day.		
	Wet Clothes	Hypothermia	4	3	12	Children should wear waterproof clothing if the weather is adverse. Children should bring a spare change of clothes in case they do become wet.		Low
Visiting Animals	Bites from Animals	Injury	3	4	12	Teachers & helpers should supervise the children whilst visiting the animals and always remain behind barriers. Children should not put their fingers through the bars into cages.		Low
	A Kick from Cattle	Injury	4	3	12	Children should be kept behind the railings in the cattle lines. Cattle will, on occasions, have to move around parts of their Section and children should be kept at a safe distance from them.	Cattle Section stewards will be on hand to keep visitors back as cattle move to the main ring for the main parade and to the milking parlour to be milked.	Low
	Animals	E-coli	4	2	8	Children should always wash their hands after touching animals.	Handwashing stations are located close to the animals and wash facilities are available in all toilet blocks.	Low